EMERGENCY RESPONSE & EVACUATION PLAN

State of California
DGS-Facilities Management Division
Building 063-California Natural Resources Agency Headquarters
715 P Street, Sacramento, CA 95814
Telephone No. (916) 371-1355
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GENERAL INFORMATION

Authority for the Emergency Preparedness Program
Under the authority of Executive Order B48-78, the Office of Emergency Services issued Administrative Order 79-19 assigning to the Department of General Services primary responsibility for the development of a plan to protect employees and facilities. Oversight of this program has been assigned to the California Highway Patrol.

Purpose of the Plan
The purpose of this Emergency Response and Evacuation Plan is to establish a continuing state of Emergency Preparedness for the protection of all employees in the event of an emergency. The plan is designed to protect lives and property, preserve the organizational structure, and ensure continuity or immediate resumption of essential services.

It is the responsibility of management to ensure that all employees possess a general knowledge of emergency procedures and comply with this Emergency Response and Evacuation Plan.

Review and Update
Emergency team personnel rosters must be kept current by each agency housed in the building, submitting a copy to the Emergency Coordinator.

The building Emergency Coordinator is responsible for submitting the building Emergency Evacuation Plan to the local California Highway Patrol for review and approval in compliance with Government Code 14615(b).

Responsibility
All employees are responsible for understanding and complying with this Emergency Response & Evacuation Plan.

Training
Emergency Preparedness Training may be provided by the California Highway Patrol annually in major state buildings and for other state facilities upon request. Emergency Team members will receive training on their responsibilities and duties whenever there is a change in their responsibilities and/or the Emergency Response and Evacuation Plan is updated or changed.
ORGANIZATION

Building Emergency Team
The Emergency Team will be composed of the Emergency Coordinator and alternate, Department’s Emergency Coordinators, and alternates, Floor Wardens and alternates, and other team members necessary to prepare for and execute emergency responses. This team will assist in safely evacuating the building.

Command Center
All emergency operations shall be directed from the Command Center. The Command Center is located on the first floor in Fire Control Room. In the event of an emergency, the Emergency Coordinator will activate the Command Center. Command Center staff shall consist of:

- Emergency Coordinator (Facility Manager)
- Alternate Coordinator(s) (Assistant Facility Manager)
- Utilities Officer (Chief Engineer II)
- Alternate Utilities Officer (Chief Engineer I)
- Recorder(s)/Messenger(s)

Emergency team members will include as necessary:

- Department’s Safety Coordinator (1-from each Tenant Department)
- Department’s Alternate Safety Coordinator
- Floor Warden
- Alternate Floor Warden(s) Zone Monitor(s)
- Zone Search Monitor(s) Stairwell Monitor(s) Elevator Monitor(s) Restroom Monitor(s)
- Emergency Aides Messenger(s)
- First Aid & CPR Responders (Sacramento Fire Department)
- Building Security Team

Titles and Duties of Emergency Team Members
Emergency Coordinator: Coordinates the development of the emergency plan, schedules the training of emergency team members, selects, and organizes the utility officers to assist in conducting the emergency operation. Ensures that Floor Wardens maintain current rosters of emergency team members and posts emergency personnel lists and floor maps on bulletin boards and other strategic locations. Directs the activities of building occupants during an emergency until the arrival of fire or police personnel.
**Alternate Emergency Coordinator:** Serves as principal assistant to the Emergency Coordinator and acts in his/her absence.

**Utilities Officer:** The Chief Engineer is responsible for assigning staff and maintaining current roster of the utilities team and control of the utilities during an emergency.

**Alternate Utilities Officer:** Serves as principal assistant to the Utilities Officer and acts in his/her absence.

**Department’s Safety Coordinator:** Coordinates all emergency actions in the department. Ensures that the Emergency Coordinator is made aware of emergency conditions. Maintains current rosters of emergency team members and posts emergency personnel lists and floor maps on bulletin boards and other strategic locations. Provides training of Emergency Team personnel. Oversees relocation/evacuation during fires and other emergencies. Reports the result to the Command Center (916) 207-0063.

**Department’s Alternate Safety Coordinator:** Serves as principal assistant to the Department’s Emergency Coordinator and acts in his/her absence.

**Floor Warden:** Coordinates all emergency actions in an assigned area. Ensures that the Department Safety Coordinator is made aware of emergency conditions. Assists with training of Emergency Team personnel. Assist with relocation/evacuation during fires and other emergencies. Reports results to the Department Safety Coordinator (916) XXX-XXXX (varies Department to Department)

**Alternate Floor Warden:** Serves as principal assistant to the Floor Warden and acts in his/her absence.

**Zone Monitor(s):** In assigned area, determines if all key members (Stairwell monitor, Elevator monitor, Restroom monitors and Aides for Employees with Disabilities) are at their posts. Assigns and instructs alternates if the team member (monitor) is absent. Keeps the Floor Warden posted on any situation that needs attention.

**Zone Search Monitor(s):** Search areas of assigned zone during fire evacuation or other emergency situations.
**Stairwell Monitor(s):** Determines if stairs are a safe means of egress during an emergency, then directs orderly evacuation of the employees. Ensures that stairwell doors are CLOSED and are NOT HELD OPEN when they are not actually being used for egress.

**Elevator Monitor(s):** Ensures that employees DO NOT USE ELEVATORS during an evacuation. Directs employees to stairwells.

**Restroom Monitor(s):** Notifies all occupants in the restrooms of the emergency by vocal or other means as necessary. Make a visual inspection of the area to ensure everyone is evacuated.

**Emergency Aides:** Each employee with a disability should be assigned two (2) aides prior to emergencies. During emergencies they will accompany that person and provide any assistance as necessary.

**Messenger(s):** Assigned as necessary to assist the Emergency Coordinator and Floor Wardens.

**First Aid/CPR Responders:** Administer first aid and CPR as required, prior to the arrival of responding emergency medical personnel.

**Building Security Team:** Monitor building entrances and prevents re-entry into the building during emergencies. Responsible for sweeping the basement, 1st floor which include the auditorium, restrooms, cafeteria area, bike storage rooms, close the loading dock & garage roll up gates. Second (2nd) floor includes conference rooms, gymnasium, training rooms, mailrooms, media room. After “all clear” is given, security will be responsible for crowd control, check badges as employees re-enter the building.

**Damage Control**
The Emergency Coordinator and Building Security may assess damage and determine action necessary to immediately control dangerous areas or conditions prior to the Police or Fire Department arriving. This action may include:

- Fire suppression and standby.
- Supervising first aid & CPR teams.
- Disconnection of utilities and business machines.
- Protection or removal of records.
- Closing doors or windows during fires.
- Controlling access into areas.
- Evacuation of certain areas of building.
After Hours, Weekends and Holiday Emergency Procedures
DIAL 9+911*, report the emergency, notify other personnel in the building, and evacuate if potential for danger exists.

Telephone Usage
During an emergency, employees are urged to refrain from using office telephones. These lines must be kept available for emergency personnel and for communicating with staff throughout the building.

INJURY/ILLNESS

In the event of MAJOR** injury or illness:

- Dial 9+911* immediately.
- Contact the Emergency Coordinator or Alternate Coordinator. (See Emergency Call List)
- Summon assistance and notify your floor First Aid/CPR responders.
- DO NOT MOVE the individual unless absolutely necessary.
- Initiate first-aid action as needed.
- Send a messenger to the lobby to meet the ambulance.
- Notify Building Security at (916) 371-1260.

In the event of MINOR*** injury or illness:

- Summon assistance and notify floor First Aid/CPR Responders. (See Emergency Call List)
- Initiate first aid action as necessary.
- Notify individual's supervisor and/or management.

The supervisor will take the follow-up actions as necessary:
- Arrange hospital service.
- Arrange doctor's office appointment.

**An injury or illness in which First-aid procedures are insufficient in stabilizing the affected individual.
***An injury or illness in which First-aid procedures are sufficient in stabilizing the affected individual.
WEAPONS

If a person appears with a weapon:

• Seek COVER or ESCAPE from the area.
• Dial 9+911* and state the following:
  • There is a person with a weapon.
  • My address is:
    715 P Street, Sacramento CA 95814 (located between 8th & 7th Streets)
    (Cross street; room number)
  • Give description of person and weapon.
  • My name and call-back number are:
    _______________________________________________________
  • Warn others in immediate vicinity.
  • Close doors and alert others to do the same. STAY in PROTECTED office areas.
  • Notify Emergency Coordinator or Alternate Coordinator. (See Emergency Call List)
  • Contact California Highway Patrol (9+911*) again and advise of any new information.

ACTIVE SHOOTER

Quickly determine the most reasonable way to protect your own life. Remember that customers and clients are likely to follow the lead of employees and managers during an active shooter situation.

Evacuate
If there is an accessible escape path, attempt to evacuate the premises. Be sure to:

• Have an escape route and plan in mind.
• Evacuate regardless of whether others agree to follow.
• Leave your belongings behind.
• Help others escape, if possible.
• Prevent individuals from entering an area where the active shooter may be.
• Keep your hands visible.
• Follow the instructions of any police officers.
• Do not attempt to move wounded people.
• Call 9+911* when you are safe.

Hide Out
If evacuation is not possible, find a place to hide where the active shooter is less likely to find you. Your hiding place should:

• Be out of the active shooter's view.
• Provide protection if shots are fired in your direction (i.e., an office with a closed and locked door).
• Not trap you or restrict your options for movement.

To prevent an active shooter from entering your hiding place:

• Lock the door.
• Blockade the door with heavy furniture.

If the active shooter is nearby:

• Lock the door.
• Silence your cell phone.
• Turn off any source of noise (i.e., radios, televisions).
• Hide behind large items (i.e., cabinets, desks).
• Remain quiet.

If evacuation and hiding out are not possible:

• Remain calm.
• Dial 9+911*, if possible, to alert police to the active shooter’s location.
• If you cannot speak, leave the line open and allow the dispatcher to listen.

Act against the active shooter
As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:

• Acting as aggressively as possible against him/her.
• Throwing items and improvising weapon.
• Yelling.
• Committing to your actions.
ASSAULT

If an assault occurs:

- Dial **9+911*** from a PROTECTED AREA, and state the following:
  - There has been an assault. Provide immediate needs such as (ambulance, police, etc.).
  - My address is:
  - **715 P Street, Sacramento CA 95814** *(located between 8th & 7th Streets)*
    (Cross street; room number)
  - Give description of person(s) and type of weapon, if any.
  - Give suspect's present location and status.
  - My name and call-back number is: ____________________________________________

If subject remains in office, STAY ON THE TELEPHONE until person(s) leaves.

- For injuries, summon assistance and notify First-aid/CPR Responders.
- Notify the Emergency Coordinator or Alternate Coordinator (See Emergency Call List).
- Send someone to meet the California Highway Patrol in lobby.
- Contact California Highway Patrol (9+911*) again and advise of any changes.
- If a serious incident occurs, contact the Command Center at (916) 207-0063 and provide updated information for rumor control purposes.

DEMONSTRATIONS

During a demonstration or civil disturbance:

- Stay in building, well away from demonstrators.
- Continue business as usual and do not become part of the demonstration.
- Obtain as much useful information about the demonstration as possible.
- If peacekeeping authorities are not present, call California Highway Patrol (9+911*).
• Notify the Emergency Coordinator or Alternate Coordinator (See Emergency Call List) who will:
  • Notify Building Security at (916) 371-1260.
  • Post monitors at exits nearest to the demonstrators to redirect building occupants away from the demonstration.
  • Take steps to prevent access of unauthorized persons into restricted areas.
  • Remember, most demonstrations are peaceful, but be on the alert for any quick mood changes.

**HOSTAGE**

**If a hostage incident develops:**

• Do not panic – REMAIN CALM – cooperate as necessary.
• Attempt to quietly ESCAPE – WITHOUT TAKING ANY RISKS.
• Move away from the area and DIAL 9+911*, report the following:
  • There is a hostage incident.
  • My address is:

  **715 P Street, Sacramento CA 95814** *(located between 8th & 7th Streets)*

  (Cross street; room number)
  • Give number of suspects and descriptions.
  • Give description of weapons.
  • Give number of employees held.
  • My name and call-back number are:

  ______________________________________________________

• Notify the Emergency Coordinator or Alternate Coordinator (See Emergency Call List).
• People involved or those closest to the incident should proceed to the Command Center (1st Floor, Fire Control Form) and provide information to aid police.
• Nearby offices should be EVACUATED IF SAFE TO DO SO and all other employees should move quietly out of the area.
• Notify Command Center (916) 207-0063 of any evacuations or changes.
• Building evacuation will be coordinated through the Command Center, under the direction of California Highway Patrol or local authorities.
EXPLOSIONS

In the event of an explosion in the building, such as those caused by leaking gas, faulty boilers, or explosives, employees should take the following actions:

• FIRST, TAKE COVER under desks, tables, or other similar objects which will give protection against flying glass or debris.
• DIAL 9+911* for fire, medical and police assistance.
• Notify the Emergency Coordinator or Alternate Coordinator. (See Emergency Call List).
• After the effects of the explosion have subsided, the Emergency Coordinator or public safety personnel will determine if evacuation is necessary.
• If evacuation is ordered, exit as instructed by emergency personnel, following evacuation procedures.
• If assistance is needed in evacuating employees with disability, contact the Emergency Coordinator or Command Center. (See Emergency Call List).
• Proceed to the evacuation site and await instructions from emergency personnel.

EARTHQUAKE

In the event of an earthquake:

• Remain calm and alert others around you.
• If INSIDE, do NOT leave, IMMEDIATELY TAKE COVER under tables, desks, doorways or similar protected places. Drop, Cover & Hold
• Stay away from overhead fixtures, windows, skylights, filing cabinets and bookcases.
• If in an ELEVATOR, take cover against the interior wall until the elevator stops and then GET OUT on the nearest floor.
• If in a HALLWAY or CORRIDOR, brace yourself against the wall and duck down covering your head and eyes with your arms.
• Await emergency instructions.
• If OUTDOORS, move into a doorway or building lobby if close by or if in an open space area, stay there.
• When DRIVING, do NOT stop on or under a bridge or overpass, pull to the side of the road in a SAFE, OPEN AREA and stay in the vehicle and listen to radio broadcasts.
After the shaking stops:

- Check persons around you for injuries and provide assistance where possible.
- EXPECT AFTERSHOCKS; beware of falling debris or electrical wires.
- Do NOT use the telephone except for emergency assistance requests.
- Do NOT use elevators.
- Follow all emergency instructions; evacuate according to procedures as instructed. Gather at designated assembly site. Wait for further instructions.

FLOOD

For Sudden, Severe Flooding:

- Evacuate all lower floor office space immediately and relocate to a higher floor. If you have a portable radio, take it with you. Know your General Public Information Radio Station. (Capitol Public Radio FM 90.9 Sacramento)
- The Emergency Coordinator or Alternate will seek direction from the Office of Emergency Services and provide further instructions.

For Slow Flooding:

- The Office of Emergency Services, California Highway Patrol and/or other local authorities will provide timing and estimated depth of flooding available to the Emergency Coordinator.
- The Emergency Coordinator and appropriate staff will evaluate the expected results of the flooding. Working with the California Highway Patrol and/or other authorities, they will determine the appropriate actions to be taken.
- Services to the public may be suspended long enough to resolve problems caused by the flooding and/or advised by the California Highway Patrol and/or other authorities.

Damage Prevention:

The Emergency Coordinator and other appropriate personnel must take immediate action to prevent or lessen damage:

- Shut down all power and utilities as soon as possible.
- Remove records and supplies whenever possible from dangerous areas.
- Cooperate with the California Highway Patrol, co-workers, and emergency authorities to take appropriate action as soon as possible.

Water is likely to flood through lower-level offices indiscriminately.
- Each office should develop a plan and make all staff aware of the procedures.
• Keep computers and other electronics off the floor, when possible. Cover electronics with plastic covers, if possible, to prevent or lessen water damage.
• Move records and files to a dry location if time permits.
• Cooperate, follow directions, and assist co-workers and emergency personnel throughout the emergency situation.

**BOMB ENVELOPES**

Characteristics to watch for:

• A stiff envelope (caused by an interior cardboard brace).
• An envelope with more than ordinary weight which, in turn, may show more than ordinary postage (probably in stamps instead of a postal strip to avoid detection at the originating Post Office).
• An inaccurate or incomplete address to the department.
• An unofficial return address or no return address at all.

If a suspicious envelope is found:

• Do not handle unnecessarily. Gently place the envelope in a stationary location near where you first picked it up.
• Secure that location.
• Follow the instructions of your local procedures concerning bomb threats.
LETTER AND MAIL BOMBS

Letter and Parcel Bomb recognition points:

- Foreign mail, air mail, and special delivery.
- Restrictive markings such as CONFIDENTIAL, PERSONAL, etc.
- Excessive postage.
- Handwritten or poorly typed addresses.
- Incorrect titles.
- Titles but no names.
- Misspellings of common words.
- Oily stains or discolorations.
- No return address.
- Excessive weight.
- Rigid envelope.
- Lopsided or uneven envelope.
• Protruding wires or tinfoil.
• Excessive securing material such as masking tape, string, etc.
• Visual distractions.
**BOMB THREAT**

Upon the receipt of a bomb threat, **DIAL 9+911* for the California Highway Patrol and notify the security desk at (916) 371-1260 from a landline phone only. The California Highway Patrol upon arrival will evaluate the situation and determine the appropriate course of action. If the California Highway Patrol determines an evacuation is called for, the Emergency Team members will be assigned to assist with the evacuation and visually search the evacuation routes as they assist the employees.

All employees will follow a search as you evacuate method for handling bomb threat situations. Since employees are the most familiar with their work areas, all employees will conduct a quick visual search of their immediate work area as they prepare for and begin the evacuation. The employee search is critical since this is the most effective method of identifying a foreign or suspicious object in their area.

**Remember, only look for items that should not be there!**

The evacuation will follow normal evacuation procedures. All employees will meet at the employee assembly area and wait for further instructions.

The **California Highway Patrol** and/or other emergency service agencies will lead the search as necessary.

**You are to refrain from using cellular phones and portable two-way radios during bomb threat incidents.**

**What to look for:**
- Most bombs **DO NOT** look like bombs. Explosives may be packaged in a variety of innocent looking containers such as a box.
- Look for the unusual or something that appears to be out of place.
- Anything that does not belong or whose nature or presence cannot be adequately explained is a suspicious object.
- **Upon Locating Suspicious Object(s):**
  - It should NOT BE TOUCHED, MOVED or DISTURBED in any manner.
  - Continue evacuation: leave doors and windows OPEN.
- Alert the Emergency Coordinator or a member of the Emergency Team (see Emergency Call List), who will notify the California Highway Patrol and/or Emergency Services. Give the exact location and a brief description of the object.
- When feasible, shut off the gas or fuel lines and remove flammables.
- The California Highway Patrol and/or Emergency Services will then evaluate the situation and determine the appropriate course of action.

### Description Detail Report • Questions to Ask • Listen! • Do Not Interrupt Caller

**Exact wording of the threat:**
1. When is bomb going to explode? __________
2. Where is it right now? ____________________
3. What does it look like? _________________
4. What kind of bomb is it? ________________
5. What will cause it to explode? __________
6. Did you place the bomb? _______________
   Why? _________________________________
7. How can I help? _________________________
8. What is your name? _____________________
9. What is your address? __________________

**If the voice is familiar, who did it sound like?**
- Sex of caller: __________  Race: ____________
- Age: ________________  Length of call: ______
- Number at which call is received: _____________
- Time: ________________  Date: _____________

**Background Sounds:**
- Street noise
- Static
- Motor
- Factory machinery
- Local
- Office machinery
- Animal noises
- Music
- Voices
- Long distance
- Clear
- House noises
- PA system
- Booth
- Other

**Caller's Voice:**
- Calm
- Raspy
- Laughter
- Accent
- Nasal
- Rapid
- Slurred
- Angry
- Crying
- Deep
- Familiar
- Stutter
- Soft
- Excited
- Ragged
- Deep Breathing
- Cracked voice
- Clearing Throat
- Normal
- Lisp
- Loud
- Disguised
- Slow
- Distinct

**Threat language:**
- Well spoken (educated)
- Incoherent
- Taped
- Foul
- Message read by threat maker
- Irrational
FIRE

Upon discovering fire or smoke, GET AWAY FROM THE FIRE AREA, then:

• Dial 9+911* and state the following:
  
  • I am reporting a fire (give brief description).
  • My address is: 715 P Street, Sacramento CA 95814 (located between 8th & 7th Streets)
    (Cross street; room number)
  • The fire is on ____________________________ (Floor, room)
  • My name and call-back number are: ____________________________

Do not hang up – verify the information was received.

• CLOSE DOORS and WINDOWS to contain the fire and smoke, alert others. Smoke contains toxic gases and can be deadly. Containment is vital to prevent panic and injuries.
• Employees should only attempt to extinguish small fires that can be safely contained if they have been properly trained in fire extinguisher use.

Fire Extinguisher Instructions

P - PULL the safety pin from the handle.
A - AIM the nozzle at the base of the fire.
S - SQUEEZE the trigger handle.
S - SWEEP from side to side.

• Contact the Emergency Coordinator or Alternate Coordinator (see Emergency Call List).
• Dispatch messengers to meet and direct the Fire Department to the fire location.
• Alert the Emergency Team to prepare for possible evacuation and to notify nearby office area.
• If necessary, evacuate the building.

Note: Building 063 CNRA Headquarters is designed without a refuge area, therefore, in the event of fire, proceed to the nearest stairwell for evacuation. The fire zone, in addition to the zone above and below, will be directed to evacuate the building.
The Floor Warden or other emergency staff will notify the surrounding area of any possible danger. He/she will then report the evacuation of the floors directly to the Command Center.

- Floor Wardens will account for their Emergency Team Members and report to the Emergency Coordinator or Command Center.

**Before Opening Any Doors**

Feel the door (top and bottom) for heat – USE THE BACK OF YOUR HAND. If hot, do not open. If not hot, while standing away from the door opening, open it slowly, but be prepared to close it quickly if fire is present.

**If Trapped in a Room**

Place material (preferably cloth) around or under door to seal the opening to prevent smoke from entering. Retreat into the room(s) and close as many doors as possible between you and the fire. Be prepared to signal from a window, but do not break the glass unless necessary (outside smoke may be drawn in).

**If Caught in Smoke**

Drop to hands and knees and crawl; hold breath as much as possible; breathe shallowly through nose and use blouse, shirt, or jacket as filters.

**If Forced to Advance through Flames**

Hold your breath, move quickly, cover head and hair and keep head down and eyes closed as much as possible.

**If Clothes Catch on Fire**

Remove burning clothes if this can be done quickly. Otherwise, smother the flames with a heavy coat or blanket or by lying on the floor and rolling (stop, drop and roll).

**EVACUATION**

- If evacuation is necessary, employees will leave the building immediately by the nearest exit or as advised. Emergency personnel will direct employees and ensure that evacuation instructions are being followed.

**DO NOT USE THE ELEVATORS**
• Persons with disabilities will remain at the stairwell floor landing accompanied by Stairwell Monitors until Fire Department Rescue Team arrives.
• During the evacuation, employees should WALK, remove high heels, IF NECESSARY, grasp handrails, remain QUIET and follow all other emergency instructions.
• Employees will assemble and remain in pre-determined evacuation/assembly areas unless otherwise instructed. Floor warden will then perform a head count to ensure all the employees arrived at the employee assembly area. They will then report this information to the Department Safety Coordinator.
• Floor Wardens will inspect their area of responsibility to ensure that no personnel remain; gather and account for their Emergency Team before leaving their floors; and then report to the Department’s Safety Coordinator and/or the Command Center.
• After the evacuation is completed, Building Security Team are assigned to prevent premature re-entry into the building.
• When the emergency is over, the Emergency Coordinator, upon direction from Police, Fire Department, or other Public Safety Officers, will advise employees to return to the building.
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
AUDITORIUM

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 1

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS

DGS Facilities Management Division
063 CNRA HQ
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 1

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 1

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 1

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 2

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 2

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 2

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 3

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 3

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 4

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 4

FOR EMERGENCY DIAL 911
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EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 5

FOR EMERGENCY DIAL 911
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DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 5

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
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EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 6

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 6

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 7

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
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EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 7

FOR EMERGENCY DIAL 911
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EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 8

FOR EMERGENCY DIAL 911
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EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 8

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 9

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
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EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 9

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 10

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 10

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 11

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 11

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 11

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 12

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 12

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 13

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 13

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
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EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814

LEVEL 14

FOR EMERGENCY DIAL 911
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EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 14

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
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EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 15

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
DO NOT USE ELEVATORS

YOU ARE HERE
EXIT ROUTE
EXIST STAIRS
ELEVATOR
EXTINGUISHER
FIRE HOSE
NORTH
EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 15

FOR EMERGENCY DIAL 911
IN CASE OF FIRE USE STAIRS FOR EXIT
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EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 16

FOR EMERGENCY DIAL 911
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EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 16

FOR EMERGENCY DIAL 911
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EVACUATION PLAN
NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 17

FOR EMERGENCY DIAL 911
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LEVEL 17

FOR EMERGENCY DIAL 911
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NEW NATURAL RESOURCES HEADQUARTERS
715 P STREET SACRAMENTO CA 95814
LEVEL 18

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LEVEL 18

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LEVEL 19

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LEVEL 19

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LEVEL 20

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LEVEL 20

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LEVEL 21

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